

Vision Group D-System Review and Data
Meeting Minutes for January 21, 2000 10-3p
Host Hotel Sacramento

I. Introduction:

A. Members Present: Ed Armitage, Larry Karsteadt, Angelo Salvucci, Lawson Stuart, Cathy Ord, Bonnie Sinz, Kurt Latipow, Craig Stroup, Jim Schneider, Charla Jensen, Bob O'Brien, Gary Hinshaw, Tella Williams.

B. Non-members Present: Miranda Swanson, John Courtright, Ardith Hamilton, Martin Reed, Fred Hawkins.

C. Explanation of lunch. (\$10)

D. Introduction and welcome.

E. Review of Agenda

1. Steve began review of agenda by adding item 4a, an introduction of Miranda who would go over the Committee Handbook.

II. Approval of Minutes:

A. Minutes from November meeting were approved as submitted by consensus.

III. Business Items:

A. Approval of travel reimbursements and membership list. Mission/Vision updates.

1. Miranda Swanson, Vision Implementation Project Manager, was introduced.
 - Miranda presented the committee handbook and explained the calendar that would be available in approximately five (5) weeks.

B. Update on EMSA OTS Grant

1. EMSA will need to bid for needed consulting services.
2. EMSA will hire graduate student assistants to help.
3. The focus of the grant is data collection which ties into subgroup/headed by Jim Schneider.

C. Prevention 2000 Letter of Intent

1. Steve stated he has submitted a Letter of Intent to bring in more money for Subgroup 2 (QI) headed now by Craig Stroup.
2. Ed suggested conference calls are expensive and offered to look into less expensive communications.

D. Review of Final Action Plan (Revisions)

1. It was noted in the meeting the need to make clear that any data collected is for Quality Improvement and should not be used punitively.
 - Other minor changes were suggested.
 - Clarification was made by Steve that the Vision Leadership Team wanted to review all objectives that were not in the original Vision document for approval.
 - Clarification was made that legislation coming from the group would be in bullet points and would be given to the Vision Leadership Team. The representative from League of California Cities said they will not support

- this process.
- It was decided to continue to use “provider” throughout the plan but provide a definition.
- Jim Schneider suggested HIPPA references belong in section 4.2 but not in section 3. It will be moved.
- Action Plan tentatively approved with above changes.
- Need to do further evaluation (Issue?).
- 2. Inclusion of Additional Cross-Cutting Issues
 - Action plan is global.
 - Need to spell some things out in Rural EMS.
- E. Review of Subgroups Progress.
 - 1. Each subgroup leader gave progress reports.
- F. Break up into subgroups to look at Year One Objectives, Action Steps and Time lines.
- G. Final draft of action plan will be submitted via the list server for approval.
- H. Craig Stroup was appointed interim leader of subgroup 2 (QI).
- I. Wrap-up
 - 1. It was noted that we need to set standards for the release of public information.
 - 2. All members should be providing updates of the vision group to their represented organizations.
 - 3. Steve will develop letter to help representatives communicate ongoing vision progress with their organizations.

IV. Tentative Agenda for Next Meeting and Date:

- A. Next meeting is March 17, 2000. Same time and place.
- B. Meeting adjourned at 3:00.